



N3B Community Contributions Frequently Asked Questions

What is your funding cycle?

Our Community Contributions Program operates on a calendar year cycle, and organizations can make requests at any time.

When is the best time to submit a request?

The best time to submit a request is when an organization has a proposal that meets the guidelines and addresses any questions we might have about the proposal.

What is the minimum and maximum dollar amount that you will grant per project?

There is no minimum or maximum amount, but the grants generally range from \$500 to \$10,000.

Is there a maximum amount per organization?

We don't set a maximum amount per organization, but we would most likely not approve a request above the maximum range or an additional request from an organization that has already received funds from us in the preceding 12 months.

How much money do you award in a year?

N3B has made a commitment to contribute five percent of its earned fee over the life of its contract to Northern New Mexico nonprofit community groups and local workforce development efforts. The amount available for contribution can vary from year to year and has ranged from \$100,000 and \$350,000.

What types of projects will you fund?

Our funding guidelines can be found on our website at www.n3b-la.com/community-contributions/. In general, we support specific programs and activities of nonprofit groups in four priority areas according to the following breakdown:

- Education – 50 percent
- Arts & Culture – 20 percent
- Health & Human Services – 20 percent
- Civic & Economic Development – 10 percent

Will you change your funding priorities?

We review our contributions program periodically. We may revise our priorities if we see important community needs that are unfulfilled.

Will requests be categorized by type of organization or type of project?

Most requests will be coded based on the organization's stated mission, but in some cases, we would take a project focus. For example, if an arts organization submitted a funding request for a grade school arts education program, we would likely consider it an education program.

Do you share the list of the organizations you fund?

We produce an annual report for our Community Commitment Program that contains a list of organizations we funded that year. The reports are posted on our website.

If our request is denied, can we resubmit?

Denials are final, but an organization has the option to submit a new request for a program that is better aligned with our priorities and criteria.

If our request is denied, will we get an explanation of why our request was denied?

We will let an organization know if their request has been granted or denied, but we cannot commit to providing a detailed critique of denied proposals.

Do you give to capital campaigns?

As a general rule, we do not contribute to capital campaigns.

Do you donate to matching funds campaigns?

We evaluate programs according to our guidelines. Whether or not the program is eligible for matching funds through another organization would not be a significant factor in our decision. However, leveraging our contribution to secure others is certainly a good strategy for a nonprofit organization.

Do you match employee contributions?

We do not match employee contributions. However, we take employees' involvement with an organization into account when reviewing contribution requests.

Do you provide in-kind contributions?

We don't provide in-kind contributions of paid staff or loaned executives. However, one of our review criteria is the level and extent to which our employees are actively involved in an organization. That is not a requirement, but we give greater weight to proposals from organizations for which our employees are passionate.

Do you have equipment to donate?

We're not able to donate equipment. N3B is a federal government contractor, and the federal government owns all the equipment we use. When we are through with equipment, if it's not worn out, it's generally transferred to another federal, state or local agency.

Do you donate scholarships to individuals?

We do not make any donations directly to individuals for any purposes, including scholarships. However, we do donate to scholarship funds where a school, university or other entity manages applications and awards individual scholarships.

Do you contribute to overhead expenses or general operating funds?

No, our grant funding primarily supports specific programs and projects sponsored by nonprofit organizations.

Since you take into account the level of employee volunteers in an organization, how do I solicit your employees to volunteer in our organization?

Send your request to N3BOutreach@em-la.doe.gov, and we may be able to let our staff know about your organization and your need.

Do you have a formula for how much money you will donate in Los Alamos vs. elsewhere?

We contribute a significant portion of our nonprofit funding to organizations outside the Los Alamos area, especially in the Española Valley/Rio Arriba and Santa Fe areas. We don't exclude other areas of Northern New Mexico, but our goal is to contribute to groups in the communities where our employees live.

Contact:

N3BOutreach@em-la.doe.gov